

# **Bylaws For Tulsa Glue Dobbers, Inc.™**

Amended and Approved on November 25, 2008

Amended October 22, 2009

## **I. NAME**

- A. The name of this organization shall be Tulsa Glue Dobbers, Inc.™
- B. The location of the Club is Tulsa, OK.

## **II. PURPOSE**

A. The purposes of the Club are to provide the facilities for members to engage in the building and flying of radio controlled model airplane activities, to promote the sport among the public, thus bringing new members into the Club and the sport, and to engage in all activities appropriate to the sport, in accordance with the Club By-Laws and the Rules and Regulations of the Academy of Model Aeronautics.

## **III. MEMBERSHIP**

### **A. Qualifications**

1. Applicant shall hold full membership class in the Academy of Model Aeronautics before being considered for membership. Park Flyer membership does not qualify for Tulsa Glue Dobbers, Inc.™ membership.

### **B. DUES**

- 1. Dues will be paid annually. Amount will be determined by the normal voting procedure at the November meeting.
- 2. Dues must be paid by Feb.1 of each year or membership is automatically cancelled and use of the flight field and all Club properties will be prohibited.

### **C. RESIGNATION**

1. Any member in good standing may resign his/her membership by giving written notice to the Club.

### **D. TERMINATION**

1. If any member ceases to have the qualification necessary for membership in the AMA, his/her membership in the Club shall thereby terminate, subject to reinstatement upon restoration of eligibility.

### **E. EXPULSION**

1. This section provides for enforcement of all Club Bylaws and rules, AMA Safety Rules, the City of Tulsa Parks Department regulations related to the flying site, or any other unacceptable behavior by an individual member or members.

2. It is expected that all members will conduct themselves in accordance with established rules and regulations, will use good judgment in all activities related to their use of the flying site, and will act in a safe manner with regard to themselves and their operation of all aircraft under their control. Any individual may be expelled from membership in the Club by a two-thirds (2/3) majority vote of the members present at the meeting, if in the Board of Director's determination, such individual willfully commits any act or omission which is a violation of any of the above mentioned Bylaws, Club Rules and Regulations, the Rules and Regulations of the AMA, the Rules and Regulations of the City of Tulsa Parks Department, or which is detrimental to the Club, the AMA, or to model aviation.

3. The AMA Grievance Procedure outlined in the AMA sample Bylaws shall be the procedure used by The Tulsa Glue Dobbers, Inc.<sup>TM</sup>. Notice of a vote to be taken shall be given in the regular monthly meeting notice. The AMA Grievance Procedure is outlined in Appendix I of these By-Laws.

#### **F. Reinstatement**

1. A two-thirds (2/3) vote of the members present at a pre-announced regular monthly meeting shall be required for reinstatement to the club.

### **IV. OFFICERS**

#### **A. Officers**

1. The officers of this club shall be President, Vice-President, Secretary, and Treasurer, to be elected by the normal voting procedure for a term of one (1) year. Elections will be held during the month of November with term of office commencing in January..

2. Officers may be removed by a 2/3 majority vote of members present at any pre-announced regular Club meeting.

#### **B. Duties**

##### **1. Duties of the President:**

Shall preside at all club meetings; appoint committees as necessary to conduct the business of the club; shall be authorized to sign club checks in the absence of the Treasurer; and, if a vacancy occurs, shall call a special election at the next regular meeting to fill the vacancy by normal voting procedure.

##### **2. Duties of the Vice-president:**

Shall assume duties of the President in his absence or vacancy and oversee

Committee activities.

**3. Duties of the Secretary:**

Shall record minutes of meetings, receive and process all membership applications, maintain a current membership list, and may otherwise handle club correspondence as required.

**4. Duties of the Treasurer:**

Shall receive all monies due the club; shall be authorized to sign all club checks; and, shall keep all money accounts for the club.

**V. CLUB MEETINGS**

- A. Regular monthly meetings will be held on the fourth Tuesday of each month. There is no meeting in December.
- B. Special meetings may be called by the President or any two (2) members of the Board of Directors.

**VI. RECORD KEEPING**

- A. All records are to be passed on when new officers are elected.

**VII. COMMITTEES**

- A. The President, at his discretion, may appoint committees, standing or special, and Chairmen.

**VIII. NOMINATIONS, ELECTIONS, AND RECALL**

**A. Nominations**

- 1. Nominations for officer positions can be made at the October meeting, by mail, or from the floor at the November meeting.

**B. Election**

1. Election of officers will be at the November meeting or at a special meeting called in accordance with these By-Laws.

**IX. FISCAL YEAR**

- A. The Tulsa Glue Dobbers, Inc.<sup>TM</sup> fiscal year is January 1 through December 31.

**X. AMENDMENT OF THESE BY-LAWS**

- A. Proposed amendment(s) shall be presented to the President. The Officers shall then prepare the proposal for presentation to the membership at least one month prior to the regularly scheduled meeting, at which time a 2/3 majority vote of members present is required to adopt the amendment.

**XI. MISCELLANEOUS PROVISIONS**

**A. ROBERTS RULES OF ORDER**

1. In lieu of any procedures not specifically mentioned in these By-Laws, Robert's Rules shall prevail.

**B. BOARD OF DIRECTORS**

1. The Board of Directors will consist of the duly elected officers of the Club. The President, with approval from the Officers, may appoint additional Directors at his discretion.

**C. EXPENDITURES**

1. Any officer is approved to make a one-time expenditure no greater than \$200.00 without prior approval of the membership by normal voting procedures.

**D. RULES AND REGULATIONS GOVERNING FLYING SITE**

- 1.. A set of Rules and Regulations for the flying site will be maintained and posted at the flying site at all times.
2. All fliers must post their "Membership Pin" on the appropriate frequency location on the Frequency Board.

**E. VOTING PROCEDURE**

1. All items requiring a vote by the normal voting procedure shall be decided by a simple majority of members present at any scheduled meeting except as otherwise required by these Bylaws (quorum to be determined by the President).

## **XII. DISSOLUTION OF THE CLUB**

- A.** The duration of the Club shall be perpetual. The Club may be dissolved with the approval of two-thirds (2/3) vote of the membership.
- B.** In the event of dissolution of the club, all monies remaining in the treasury will be donated to a charity as selected by the Board of Directors.

## *APPENDIX I*

### **GRIEVANCE PROCEDURE**

The Grievance Procedure provides a mechanism to enforce existing rules and regulations by providing a progressive disciplinary system when needed. Although most complaints can be resolved informally, if a complaint is serious or cannot be resolved informally, the matter should be referred to the Board of Directors for its consideration by means of a Grievance Form to be filled out and turned into the Board of Directors Chairman. At least one witness is required to sign the Grievance Form.

The Board of Directors shall use its judgment in carrying out action on the following:

**A.** A Grievance Form will be filled out and turned into the Board of Directors Chairman.

At least one witness is required.

#### **B. FIRST VIOLATION**

Viewpoints of both complainants and accused will be considered. Complainant's name will be disclosed. A verbal reprimand will be given to the accused by the Board of Directors, and this will be recorded in the Club records.

#### **C. SECOND VIOLATION**

Complainant's name will be disclosed. The accused has the right to a written rebuttal, to be reviewed by the Board of Directors. If the Board so decides, the flying privileges of the accused will be suspended for thirty (30) days. Written notice of this shall be issued and a copy published in the Club newsletter.

#### **D. THIRD VIOLATION**

Board of Directors will notify the accused and the Club members in writing via the Club newsletter that the Club will vote on the expulsion of the accused at the next meeting. Said expulsion will last for a minimum of one-year. A member may be expelled from the Club only upon a two thirds (2/3) majority vote of the membership present at the meeting. Voting will be by secret ballot at a regular monthly meeting. The expelled member may reapply for membership after the expiration of the expulsion time period.

**E.** The three actions will not be enforced unless they are accumulated within a two-year period of time.

**F** Any member receiving a Grievance, who directs any retaliation action against the person filing said grievance will be subject to immediate expulsion from the Club. This is to include threats, intimidation, physical harm, intentional equipment damage, or any other action deemed to be retaliatory by the Club officers.

